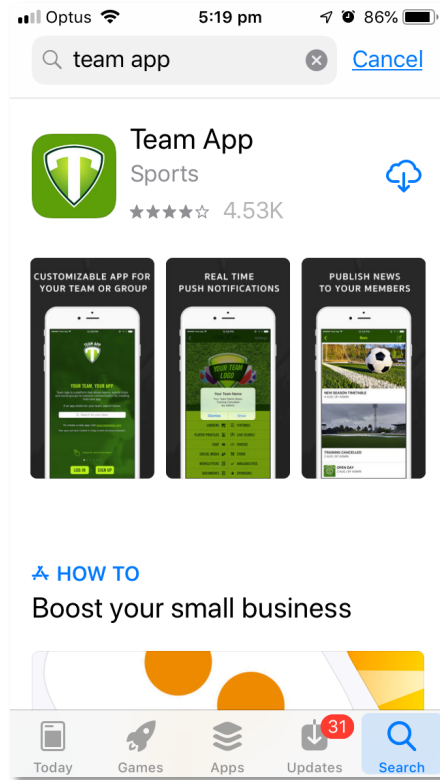
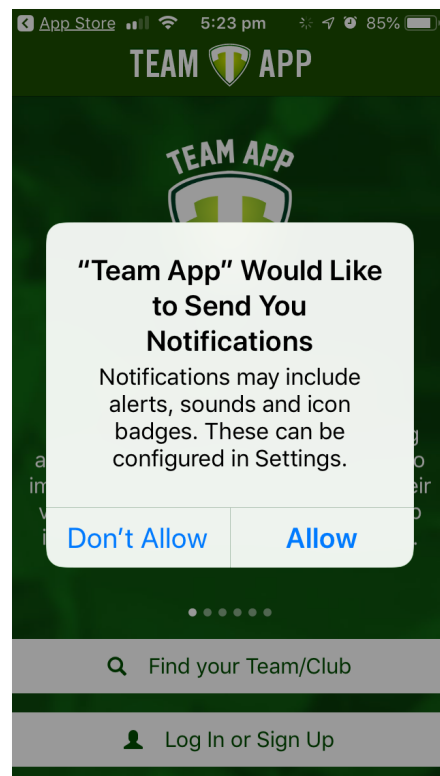


# Signing up for and using the Somerton SLSC page on “Team App”

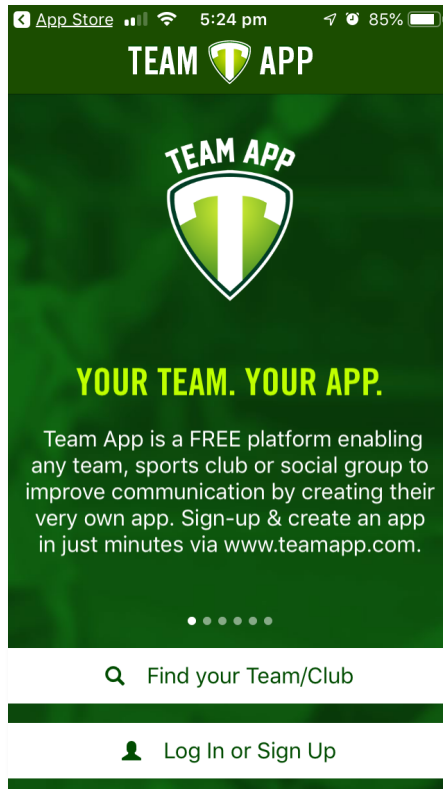
1. Search for “Team App” in the App Store or Google Play.



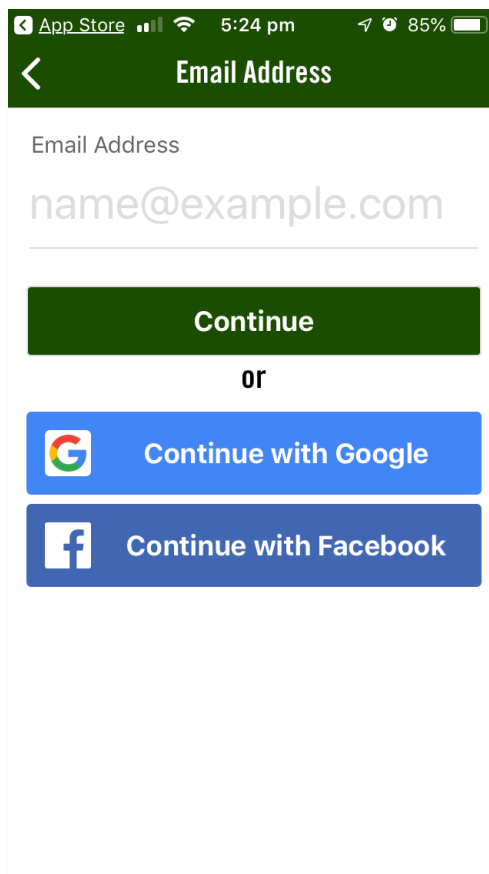
2. When it's downloaded, open the App.
3. You will get a message asking if you will accept notifications. Please allow this, so we can send you push notifications via the App.



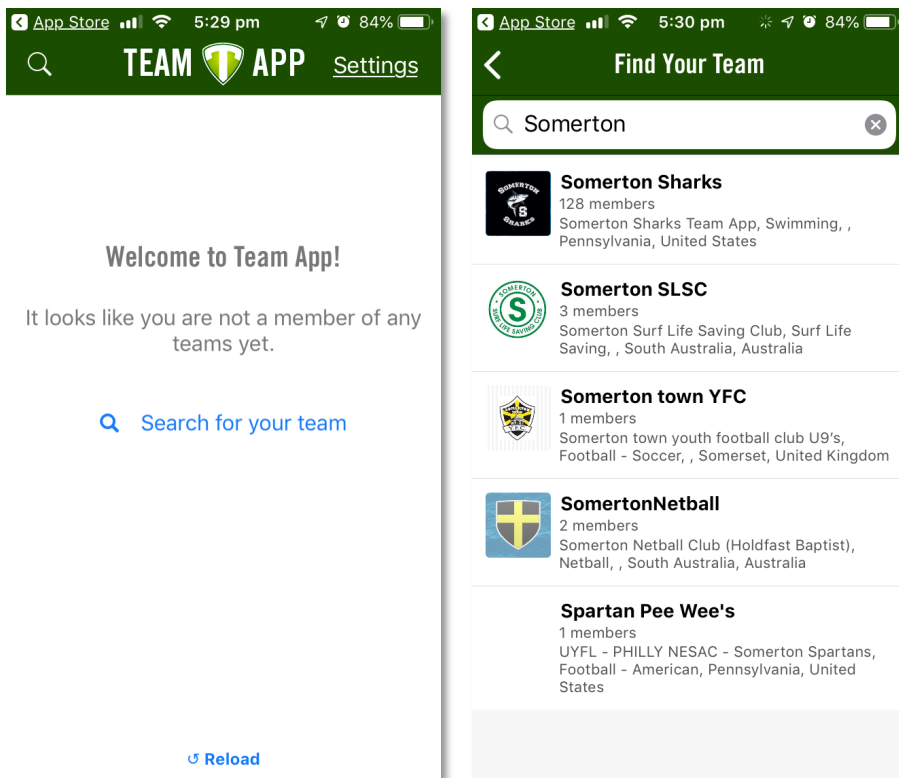
4. Select “Log In or Sign Up”.



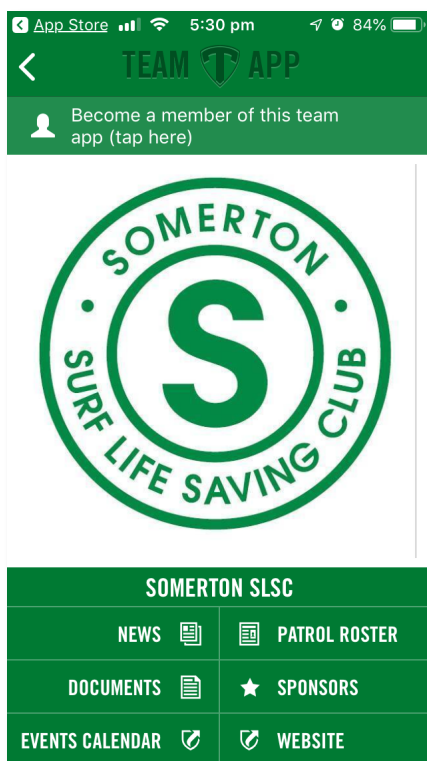
5. Enter your email address, click continue, then confirm that you want to create a new Team App account.



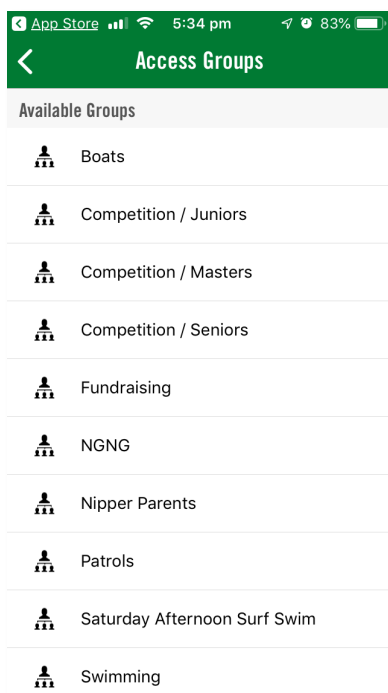
6. If you already have a Team App account, log in.
7. Team App will send you a security code to your email address. Enter that code where prompted.
8. Complete your profile – if you can add your name in there, that would be great. The App should default to “Australia” – if not, please select it. Then select “Save”.
9. There will be a number of statements that you need to consent to – such as accepting the Privacy Policy. Please click on all of these and then select “Save”.
10. If you’re a new Team App member, you’ll be prompted to search for your team. Select Somerton SLSC.



11. At the top of the screen, it says: “Become a member of this team app (tap here).”

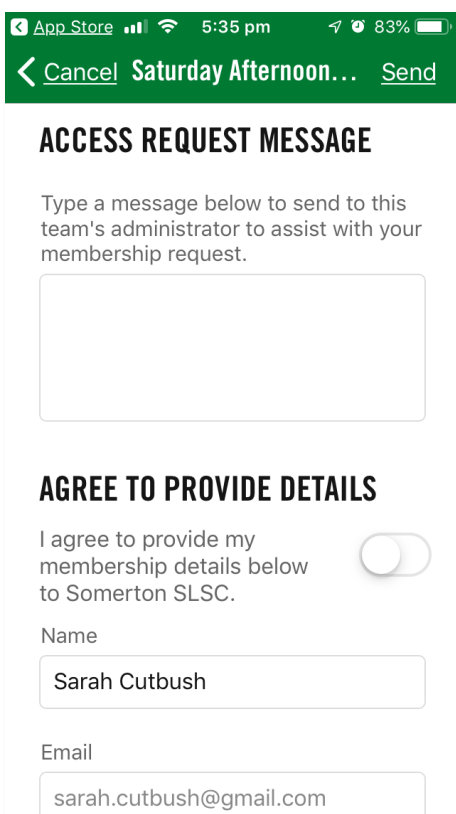


12. The next screen shows the groups that you can join. At this stage of the process, you can only select one group (you can add more later.)



13. The next screen is called "Access Request Message". This field can't be left blank, so please add something in this field, even if it's just an X. If you're not confident to add your name to additional groups (Step 17 onwards), list the groups that you want to join in this text box and I'll add them for you.

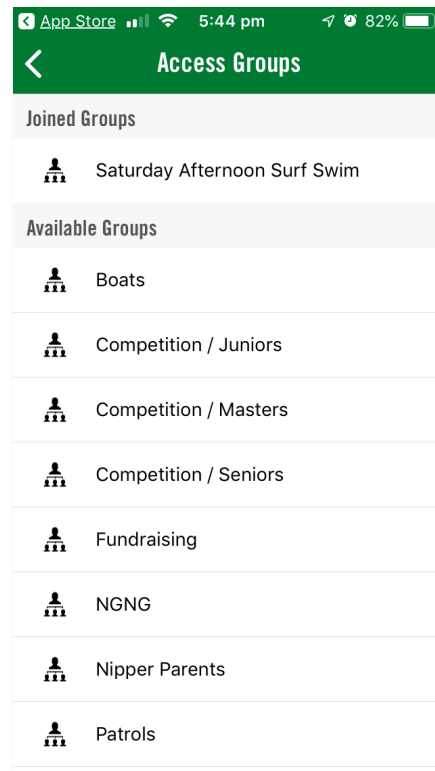
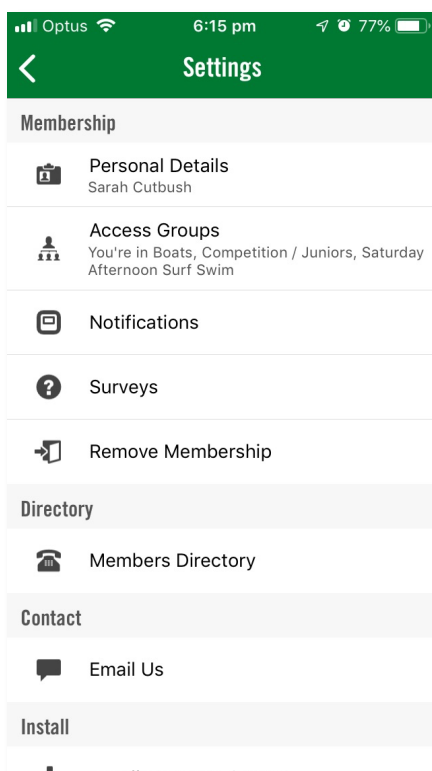
14. Click the button where it says "I agree to provide my membership details below to Somerton SLSC" and complete the contact detail fields.



15. Then press “Send” in the top right hand side of the screen.
16. Your request will be approved by an Administrator and then you’ll be good to go. (In the meantime, you can view any public content.)
17. To add more groups to your profile, go to the “Settings” page (the button is on the top right).



18. Select “Access Groups”. You’ll then need to go to each group you want to join and select it. As before, you can’t submit the request when the text box is blank, so just put an X in there.



- 19. Repeat this for each group that you want to join. The Administrator will approve these requests.
- 20. You'll then receive notifications directly to your device, for the groups that you have joined.
- 21. To change your details at any time, go to the "Settings" section and then "Personal Details".
- 22. The home page of the App is shown below.

The menu items may change as we develop the content further – check out the "Documents" tab for a range of content that mirrors what is on the website (such as the Parents' Handbook, information about Proficiencies and so on).



- 23. The App is free for the club and for users – it generates revenue through advertising. If you want to opt out of ads, you can – you just need to pay a small fee to do so.
- 24. If you have any trouble, you can get help via the App (look under the "Settings" tab for "Help and Support").